



MINUTES

of the 106th Annual General Meeting of the Auckland Swimming Association
held on Thursday 25th July 2013
at Sports House, Harbour Sport, Stadium Drive, Albany

1. WELCOME

- 1.1. The President of Auckland Swimming, Mr David Jack welcomed all members of Swimming Auckland including Life Members and Delegates to its 106th Annual General Meeting.
- 1.2. Special mention was made of Life Member, Andy Harper and also Mr Bruce Cotterill, SNZ Board Member.
- 1.3. The President noted that this should be a relatively straight forward meeting in the context of the changes which have been adopted by the national governing body, Swimming New Zealand.
- 1.4. The President extended thanks to the present board for the work they have done and also former board members who have since retired.

2. ROLL CALL

- 2.1. The President noted that the roll call of delegates and members should be recorded as per the written record which had been collected on entry and that a quorum as required by Constitution is established for this meeting. The roll call is as follows:
- 2.2. Delegates as Notified (*not in attendance):
Ian Burrow*, Sandra Burrow*, Paul Jerrom (Central City), Monique Veen, Jane Pleciak, Robyn Haydon (Coast); Robin Baddock (Kowhai) Lianne Williams, Colin Marsh (Mt Eden); Ian Jones, Trudy Wotherspoon, Mike Kinney (North Shore); Trish O'Callaghan, Kerry Tomlin, Kym Munro* (Roskill); Brian Tong, Suzanne Speer (United); Gwen Ryan, Tony Cooper, Karen Woodgate (Waterhole); Stephanie Pilling (Waitakere City) – It was noted that Kings, Mt Wellington, Onehunga, Parnell and RNZAF and WAQ did not nominate delegates.
- 2.3. General Attendance:
David Jack (President); Andy Harper (ASA Life Member); Teresa Stanley (Chairman – Board Member); Willem Coetzee (Board Member); Cameron Gibson (Board Member); Claudia Hill (Board Member); Rossanna Palmer, Hayley Palmer, Eperthea Coetzee, Tonia Wheeler (ASA), Brian Palmer (ASA), Toni Bayliffe
- 2.3 In Memoriam:
The President noted the passing of Croisella McKenzie (ASA Service Award Holder 2012 - Waterhole) on 9th November 2012 and asked that Auckland's sorrow at her passing be recorded.

3. APOLOGIES FOR ABSENCE AND VERIFICATION OF PROXIES

- 3.1. Apologies were received on behalf of Malcolm Donaldson, Neil Edmond, Ruth Curral, Matt Foy, David Wright, Claudia Hill (late arrival)
- 3.2. An apology was recorded on behalf of Brian Tong (although it is noted that he has



signed in as a delegate due to late arrival)

4. REVIEW OF THE MINUTES OF THE 105th AGM

- 4.1.** The minutes of the Previous AGM held 20th September 2012 were reviewed.

Moved Willem Coetzee

“That the minutes of the 105th Annual General Meeting be approved as a true and correct reflection of the meeting.”

Seconded Gwen Ryan

Carried

5. ADDRESS TO THE MEETING BY BRUCE COTTERILL, SNZ BOARD MEMBER

- 5.1.** Mr Bruce Cotterill, SNZ Board member addressed the meeting. He highlighted various points:

5.1.1. The recommendations of the Moller Report. About 50% of these have been dealt with quite quickly (within 4 – 5 months)

5.1.2. The new SNZ Board is one of fresh faces and fresh ideas. There are no agendas and it simply gets on and gets things done.

5.1.3. This is due to the Chairman who is throwing in large amount of time into the position and is fantastic. He drives through the things which need to be done.

5.1.4. Gabby Rush has retired due to a new appointment in China. She has been a fantastic contributor to the Board.

5.1.5. There are matters which are as yet undone. These include:

5.1.5.1. Whole of Sport Plan. Christian is working on this. He has a successful sports admin background and is a fresh face with no history and no baggage.

5.1.5.2. The proposed regional constitution has been the subject of a request for response from stakeholders which is now in process. It was noted that responses from regions ranged in length and comprehensiveness – from less than one page to more, in the case of the ASA, than 80 pages.

5.1.5.3. The SNZ Board has not adhered to the Moller Reports recommendation relating to LTS. It has been determined that this will be run as a separate business unit with its own team and structure from Wellington.

5.1.6. It will be for the swimming community to determine and judge how well the SNZ Board is doing.

6. CONSIDERATION OF THE ASSOCIATION'S ANNUAL REPORT AND FINANCIAL STATEMENTS FOR YEAR ENDING 30 APRIL 2013, as found in the Annual Report together with the appended Operating Budget for 2013/14. Address by Chair of the Board - Teresa Stanley

- 6.1. The Chair, Ms Teresa Stanley reported on the key issues which the Association has faced during the year and which were raised in her written report as contained in the Association's Annual Report.
- 6.2. The Chair expressed thanks to the Association's Executive Officer, Brian Palmer
- 6.3. Further thanks were extended to Hayley Palmer and Nick Berry. In the case of Nick, special thanks for his efforts to ensure that a full audit has been completed in a timely manner.
- 6.4. Particular congratulations were extended to the Association's young swimmers who are beginning to show and realise their potential.
- 6.5. Thanks to Bruce Cotterill for attending. We feel that there is a new climate and consider the changes which have occurred to be generally positive. Comment was particularly made relating to an improved flow of information which is ensuring greater clarity.
- 6.6. The Chair referenced the Proposed Regional Constitution (PRC) and asked that the delegates be especially mindful of the changes involved particularly as they relate to and affect the clubs.
- 6.7. It was noted that as currently presented the PRC was a generic, almost 'boilerplate' document which would probably require the Association to adopt its own set of by-laws in order to be able to function.
- 6.8. Thank you to the volunteers who continue to contribute enormously at every level of input.
- 6.9. Thank you for the opportunity to serve the Association as its Chair.
- 6.10. The Chair asked that the Association's audited accounts be considered and asked the Executive Officer to speak to various elements of the accounts.
 - 6.10.1. The Executive Officer took time to explain various aspects of accounting for an organisation of the type of the ASA. The EO's comments are best summarised from a paragraph contained in his Annual Report relating to the Association's accounts:

"I think it is worthwhile for me to make further comment on the subject of our accounting position as an association. The Independent Review of the sport by Chris Moller made reference to the ASA's financial position (Moller Report, page 15) and noted, "... Auckland (one of the largest regions) reported a loss for both 2010 and 2011 and has limited cash reserves." While I cannot be sure as to the exact intention behind this observation I am confident that it displays a lack of understanding as to the actual and detailed nature of our structure. Amongst the 16 regional organisations (now 15), and indeed Swimming New Zealand itself, the ASA is quite unique in as much as we are required to entirely equip our home pool for competition purposes. In order to do this we have accumulated an asset base with a replacement cost in the region of \$500,000. No other region is required to maintain an equivalent asset base or even one which approximates this position. Not even the national body has ownership of the capital equipment required to fully resource a competitive meet. For example, in Wellington where they work from an

equivalent 50m Council facility, all the assets are owned and maintained by that Council. What this does mean in our region is that as we fund new purchases of equipment (normally through the aid of community grants) we may demonstrate a nominal improvement in profit in the year of those assets' purchase, but in the following years, we then attach a continuing and increased sum by way of expense as a depreciation line item. As our capital acquisitions have always traditionally been facilitated through community trust grants this accounting methodology becomes quite misleading in as much as depreciation is not an equivalent profit & loss expense item for accounting purposes as it would be say, for a commercial enterprise. An undue focus on the bottom line profit & loss figure may well disguise operational flaws in a year of strong profit occasioned by a community trust aided capital acquisition programme, or alternatively, could mask credible operational performance during a year when no capital acquisition occurs. This year's accounts for example show an increased depreciation number (\$45,994 as opposed to the previous years \$36,954 – an increase of \$9,000) and in turn masks an effective operating profit, before depreciation and other adjustments. In the truest sense of the term, we are a Not For Profit organisation with a finely balanced business model that is at its most effective when it functions in equilibrium. The truest sense of our position and effectiveness is therefore a measure related to our operating capacity rather than one dictated by traditional commercial imperatives of bottom line profit."

6.11 Chairs Report including the Association's accounts were proposed for acceptance:

Moved: Teresa Stanley

Seconded: Toni Bayliffe

Carried

7.0 ELECTION OF OFFICERS

7.1 With the retirement of Cameron Gibson two board vacancies exist. There is a single nomination (Robin Baddock) who was appointed unopposed. The Chair Proposed that further nominations be closed, seconded by W Coetzee.

Carried

Office	Nominee
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7.2 **President:** David Jack

Proposed: T Stanley

Second: A Harper

Carried

7.3 Life Membership & Awards Committee

There are vacancies created by rotation. It was suggested that both positions be held vacant and filled by the current members at least until the new PRC is adopted. Various discussion ensued with regard to the interpretation of the SA Constitution on this subject and T. Stanley noted the intent of the constitution is to ensure that there is a direct connection between the Life Members and Awards Committee and those who are currently involved in the sport. Andy Harper expressed an opposite position with the view that this committee required more experience than not. The Proposal to maintain these positions as being vacated and filled by assignment was proposed and voted on.

Proposed: A Harper

Seconded: T Stanley

Carried

7.4 Other candidates (all unopposed) were appointed to various committees and offices

Registrar: Tonia Wheeler

Competitive Swim Group

Elected Positions: Election of two members, CSG Committee

Gwen Ryan

Gary Francis

Elected

Events Management Group

Elected Positions:

Jo Draisey

David Priscott

Toni Bayliffe

Viti Flanagan

Elected

Technical Group

Elected Positions:

Ross Bragg

Alan Draisey

Eperthea Coetzee

Tony Cooper

Claudia Hill

Elected

Technology Group

Elected Positions:

Tim Draisey

Jo Draisey

Matt Foy

Elected

7.5 The above nominations were all carried unopposed

8.0 CONSIDERATION OF LIFE MEMBERSHIP AND AWARDS COMMITTEE REPORT

8.1 Mr Andy Harper, ASA Life Member presented the following nominations for various Association awards

8.2 Auckland Service Awards

It was proposed that the following become recipients of an Auckland Service Award:

Willem Coetzee, Eperthea Coetzee of the North Shore Swimming Club.

Proposed: LM & Awards Committee

Seconded: NSS

Ruth Curral, Steven Smith, Karen Pickford of the Coast Swim Club

Proposed: LM & Awards Committee

Seconded: Coast Swim Club

Larissa Polianskaia, Simon Till of the United Swim Club

Proposed: LM & Awards Committee

Seconded: United SC

Matt Foy

Proposed: LM & Awards Committee

Seconded: Robyn Haydon, Coast Swim Club

Auckland Honours Awards.

It was proposed that the following become recipients of the Auckland Honours Award:

Toni Bayliffe, North Shore

Suzanne Speer, United

8.3 It is proposed that the recommendations of the Life Membership and Awards Committee as to the awarding of Auckland Service, Honours and Life Membership be adopted.

Carried

8.4 Andy Harper took the opportunity to address the meeting on the subject of the New Zealand Swimmers Trust. He noted that 50% of the Trusts income by way of interest earnings is passed through to deserving swimmers. The Trust would benefit from a



greater infusion of capital endowment income and is considering making an emerging swimmer grant in addition to its current policy.

9.0 EXECUTIVE OFFICER'S REPORT:

- 9.1 The Executive Officer referenced key issues associated with the written report contained in the Associations Annual Report. In a wide ranging address the executive Officer addressed many areas of the Association's operations. Reference was made to:
- 9.1.1 Staffing and support. Special thanks to Hayley and Nick for their work and efforts. Hayley who stepped in following London 2012 after Chantal's health induced retirement and also to Nick for his work with the accounts.
 - 9.1.2 The Executive Officer discussed the contribution of volunteers to the sport and noted that the ASA benefitted from in excess of 10,000 hrs of annual volunteer contributions. Using the Sport New Zealand economic model for measuring the economic value of sport this represented in excess of \$500,000 in annual value. The EO asked that we express particular thanks to our volunteer workforce.
 - 9.1.3 Our Championship programmes continue to succeed and operate at capacity. In recognition of the communities support we are introducing a new charging structure where the cost of participation for ASA registered athletes is being reduced. This is an effective dividend to our members and recognition of the work which is done by our community as volunteers to make our meets so effective.
 - 9.1.4 The Executive Officer considered the Auckland Council free pool policy and noted with disappointment that some clubs were not passing this benefit on to their members as council policy anticipated. He extended a warning that continuing failure to do so would not be considered favourably by Council when they undertook a promised future review and audit of the policies' effectiveness.
 - 9.1.5 The success of the Anthony Mosse Classic was discussed. Now having completed its third year and running at capacity with more than 5000 individual swims over 4 days this meet is reaching the audience it was intended to and has become a feature of the calendar. The Executive Officer extended his thanks to Anthony Mosse for his continuing generous support and interest in the success of this programme.
 - 9.1.6 The Executive Officer discussed the contribution of the ASA's sponsors who make our programmes and capital acquisitions possible. He named various sponsors and funding agencies and thanked them for their support. He then addressed the notion that our biggest and most generous sponsors were the parents and families of our swimmers and that we needed to offer better value and return to them especially. We could not take their ongoing support for granted and needed to be very conscious of the value equation which we offered.
 - 9.1.7 The Junior League and its ongoing success as a transition and bridge to the competitive community was discussed. Over 2,500 swimmers have participated in our Junior League programmes and they remain a highlight of the competition programme and are a beacon of success.
 - 9.1.8 The ASA continues to contribute to the dialogue as it relates to the national



agenda. This year it has submitted extensively with regard to the PRC and while it had not received direct acknowledgement with regard to the outstanding issues which were identified in this comprehensive submission the ASA remained hopeful that it could be seen as a constructive contributor to the debate relating to national issues.

- 9.1.9 The ASA remains a national leader in its application of the Child Protection Policies. Dealing with these issues is never pretty but it is a necessary part of the Association's work. Sadly our community is not immune from incidents of serious and 'borderline criminal' activity. Greater vigilance and seriousness needs to be applied toward the protection of our community from predators and all clubs and members needed to recognise that our community is vulnerable. Particular thanks was extended to those volunteers (who must remain anonymous) who were working so hard to ensure that this policy was being effectively implemented.
- 9.1.10 This has been another busy year in the wider community. As Executive Officer the Board had generously supported his involvement with various Sporting and Council groups. While time consuming this had ensured that our Association maintained a level of influence in the wider civic and sporting community which was well beyond the limits of influence that our size would normally command.
- 9.1.11 Particular reference was made to the passing of Croisella McKenzie and the great loss left by this untimely passing of a valued member of our community.
- 9.1.12 The Executive Officer noted the retirement of many of our outstanding and successful athletes and thanked them for the memories they had provided and after naming many of them wished them success in their future lives.
- 9.1.13 The Executive Officer noted that this would almost certainly be his last AGM in this role and thanked the Association and its Board for their support.

10.0 Annual General Meeting 2014

- 10.1** Thursday 31st July, 2014 has been agreed and set for the next Annual General Meeting unless there is further business to be transacted relating to the Constitution prior to that time by way of special meeting.

11.0 The meeting was adjourned at 8:57 pm. until 31st July 2014

Signed as a true and correct record of the meeting

Date: