



MINUTES

of the 104th Annual General Meeting of the Auckland Swimming Association
held on Thursday 28th July, 2011
at North Shore Rowing Club, Takapuna

1. WELCOME

- 1.1. The President of Auckland Swimming, Mr David Jack welcomed all members of Swimming Auckland including Life Members and Delegates to its 104th Annual General Meeting. The President invited Mr Andy Brown, the retiring Chairman to read the list of cup and award winners which was done. The President also apologised to the delegates attending for the delay which were commensurate with the calling of this meeting. It was explained that these were necessary in order to ensure that the Association was operating in a procedurally correct environment.

2. ROLL CALL

The President noted that the roll call of delegates and members should be recorded as per the written record which had been collected on entry and that a quorum as required by Constitution is established for this meeting. The roll call is as follows:

2.1. Delegates:

Brian Spencer, Willem Coetzee (Coast); Grace Marriner-Duncan, Jim Swanson (Mt Eden); Jane Hanley, David Abernethy (Mt Wellington); Malcolm Donaldson, Paul Cropp, Mike Kinney (North Shore); Mike Knowles (Onehunga); Moe Richardson (Mt Roskill); Brian Tong, Tim Benson (United); Gwen Ryan, Tony Cooper, Karen Woodgate (Waterhole); Earl Duthie, Paul Newnham (West Auckland Aquatics)

2.2. General Attendance:

David Jack (President); Andy Brown (Chairman – Board Member); Teresa Stanley (Board Member); Suzanne Speer (Board Member); Rossanna Palmer, Alison Fitch (Registrar); Paul Kent (Mt Roskill), Max Walker (Mt Wellington); Stephen Peterson, Orinoco Fa'amausili-Banse-Prince (Mt Eden), Tonia Wheeler (ASA), Brian Palmer (ASA)

2.3. Apologies:

Andy Harper (Life Member), Norma Williams (Life Member), Cameron Gibson (Board Member), Cliff Williams, Sandra Burrow (Life Member), Ian Burrow (Life Member), Jim Goodwin (Life Member), Elizabeth Grimmer (Life Member)

2.4 Proxies:

Earl Duthie (West Auckland) recorded a written proxy on behalf of Lesley Stanford, also of West Auckland who was unable to attend.

3. PREVIOUS MINUTES

- 3.1. The minutes of the Previous AGM held 24th June 2010 were reviewed.

Moved by Willem Coetzee that the minutes of the 103rd Annual General Meeting be approved as a true and correct reflection of the meeting.

Seconded Teresa Stanley

Carried

4. DELEGATES TO SWIMMING AUCKLAND FOR THE ENSUING YEAR

(Notified to date)

Central City	Sandra Burrow, Ian Burrow
Coast	Willem Coetzee, Brian Spencer
Kings	
Kowhai	
Mt Eden	Jim Swanson, Grace Mariner-Duncan
Mt Wellington	Jane Hanley, David Abernethy
North Shore	Malcolm Donaldson, Paul Cropp, Mike Kinney
Onehunga	Mike Knowles
Parnell	-
Roskill	Tim Wadley, Moe Richardson
RNZAF	Viti Flanagan
United	Tim Benson, Brian Tong
Waitakere City	
Waterhole	Gwen Ryan, Tony Cooper, Karen Woodgate
West Akld Aquatics	Lesley Stanford, Paul Newnham

5. CONSIDERATION OF THE ASSOCIATION'S ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 APRIL 2009

- 5.1.** It was noted by the Chair that for various technical reasons the set of accounts being presented have not had a complete Audit report presented. The accounts as presented have been completed by the Associations Accountants Ross Pauling and Partners and it is not anticipated that the audit, once complete will present any material variation from those accounts as presented. With that provision the Chairman asked that the accounts be received.

Moved by Teresa Stanley

Seconded Jim Swanson

Carried

6. CHAIRMAN'S REPORT - Andy Brown

- 6.1.** The Chair, Mr Andy Brown reported briefly on the key issues which were raised in his written report as contained in the Associations Annual Report.

- 6.1.1.** There have been distractions out of the pool which have been a big issue for the past year.

- 6.1.2.** Thanks to Suzanne Speer for her work on Project Vanguard representing not just the interests of the ASA but also of all regions. Her work on that group is now finished, but hugely valued.

- 6.1.3.** A special word of thanks to all the volunteers without whom the work of the AS



could not be accomplished.

- 6.1.4. Recognition of Jill Vernon who passed away unexpectedly and tragically in January. Hers has been a big loss as are the losses of all others who have passed on through the year.
- 6.1.5. Thanks to the Board of the ASA for their work. They are a great board to work with but sadly this will be his last night.
- 6.1.6. Thanks to the staff of the ASA, Tonia and Brian and also Rossanna as there is a lot of work which goes through which does not get seen.

7. ELECTION OF OFFICERS

7.1 Alison Fitch and Tonia Wheeler were appointed as scrutineers.

Office	Nominee
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7.2 President:	David Jack
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ASA Board: Gwen Ryan was elected unopposed to the ASA Board. 5 further nominations were received for 4 vacant positions from Willem Coetzee, Claudia Hill, Suzanne Speer, Jim Swanson and Cameron Gibson. Each of the candidates (other than Cameron Gibson who had extended his apologies) spoke to their candidacy. Further opportunity was provided for candidates to come forward from the floor. None presented. The scrutineers reported the successful candidates as being Willem Coetzee, Suzanne Speer, Jim Swanson, Cameron Gibson.

Other candidates (all unopposed) were appointed to various committees and offices.

Registrar	Alison Fitch
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Competitive Swim Group

Elected Positions: Election of two members, CSG Committee

Gwen Ryan

Gary Francis

Elected

The meeting was notified that the appointed coaches representatives are Glenn Hamblyn, Mihai Mandache and Sam Caradus. The Swimmers representative is Helen Norfolk.

Events Management Group

Elected Positions:

Jo Draisey

Mike Knowles

David Priscott

Toni Bayliffe

Viti Flanagan

Elected

Technical Group

Elected Positions:

Alan Draisey

Leigh Johns

Eperthea Coetzee

Kristina Quintal

Tony Cooper

Elected

Technology Group

Elected Positions:

Tim Draisey

Jo Draisey

Cameron Blackburn

Matt Foy

Elected

Awards Committee

A single position was available with two nominees, being Andy Brown and Jan Fulton.

Andy Harper Sandra Burrow/David Jack (retires by rotation 2015)

David Jack Andy Harper/Dominic Toomey (retires by rotation 2013)

Elected

7.1. The above nominations were all carried unopposed

7.1.1. Awards Committee

A single position was available with two nominees, being Andy Brown and Jan Fulton.

The scrutineers report the appointment of Andy Brown by election for a term which expires 2016.

Elected

8. CONSIDERATION OF LIFE MEMBERSHIP AND AWARDS COMMITTEE REPORT

Presented by David Jack (Chair)

8.1. Auckland Service Awards. It was proposed that the following become recipients of an Auckland Service Award:

8.1.1. Tim Draisey West Auckland Aquatics

8.1.2. Sue Hobson Waitakere City SC

8.1.3. Phil Mitchell North Shore Swim Club



8.1.4. Glenn Hamblyn Mt Eden SC

8.2. Auckland Honours Awards. It was proposed that the following become recipients of the Auckland Honours Award.

8.2.1. Julie Salt Mt Eden SC

8.2.2. Mike Knowles Onehunga

8.2.3. Max Walker Mt Wellington

8.2.4. Alan Draisey West Auckland Aquatics

8.2.5. Andy Brown North Shore Swim Club

8.3. Life Members of Auckland Swimming. It was proposed that the following be made Life Members of Auckland Swimming.

8.3.1. Andy Harper.

8.4. It is proposed that the recommendations of the Life Membership and Awards Committee as to the awarding of Auckland Service, Honours and Life Membership be adopted. Carried.

8.5. The Chair moved that the ballot papers be destroyed.

9. REMITS FOR CONSIDERATION:

9.1. Remit 1:

That a new rule, Rule 9.01.7 be adopted relating to the conduct of meetings.

9.01.7 Conduct of Meetings

Any member wishing to make any direct overt-criticism of an official or other member of the association in a general meeting must advise the Chairman in good time to enable the Chairman to advise such person in advance of the meeting in order that he/she is able to prepare himself (herself) for such criticism.

Furthermore it is a separate obligation of the chairman of the meeting when an official or member is the subject of criticism the Chairman must specifically afford such person the opportunity to respond to include if requested consideration of an adjournment to enable the person to collect their thoughts.

This is not intended to stifle democratic debate but ethical considerations and indeed common sense decency dictates that advance warning should be given to anyone who is the subject of criticism in a general meeting.

Proposed by Teresa Stanley on behalf of the ASA Board, second by Dominic Toomey on the provision that the term 'general' preceding 'meeting' is struck out.

Accepted

9.2. Remit 2:

That a new rule, Rule 3.05 relating to Child Protection be adopted.



3.05 Child Protection

The Association works closely with and has responsibility for athletes, many of whom are children (under 18 years of age). The Association abhors the abuse of all people, but especially of its members in general and children in particular in all its forms, be it expressed as neglect, bullying by peers or adults, verbal, emotional, physical or sexual abuse. ASA and its affiliated clubs have a responsibility to ensure that appropriate policies and procedures are established to safeguard all children and its members from any threat of or form of abuse while participating in any aspect of our sport. All children, able bodied or disabled have the right to protection. The Board of the Association through its Executive Officer is required to establish and maintain a Child Protection Policy and Code of Conduct in accordance with best practice that will be binding on all its members to ensure there is a zero tolerance of any form or threat of abuse toward children.

Proposed by Gwen Ryan on behalf of the ASA Board, second by Brian Spencer, Coast.

Accepted

PRESENTATION BY EXECUTIVE OFFICER – Brian Palmer

Brian Palmer, Executive Officer of the Association spoke to his report as published in the Annual Report. Of particular note he wished to extend his thanks to the support of the ASA Board whom he noted were 'reforming in their instinct'. He also wished to make special mention of the volunteers without whom the work of the association would not be possible and also the willingness of former and recently retired swimmers to involve themselves in the associations' work for the betterment of the sport.

The EO addressed various aspects of the Associations current work and the reasons why various initiatives have been undertaken. These were expressed in the context of our strategic challenges which included significant financial losses in the previous two years which were quite simply unsustainable. The EO reviewed various aspects of the previous years financial performance and noted that before end of year adjustments the reported accounting loss was actually an operating profit of slightly under \$20,000 for the 2009/10 year. Included in the costs for this year were significant upgrades to equipment including the big screen Scoreboard and the addition of new touch pads and replacement timing equipment. He noted that while in 2008/09 the Associations revenue per competitive swimmer was approximately \$145 per swimmer this number had risen to approximately \$175 per competitive swimmer in 2009/10. This increase has been very positive but has come largely by working with the same programs, run perhaps with a greater level of efficiency and through the addition of additional revenue streams, largely from commercial activity.

Key items of change as it relates to our existing programmes include an increase in



entry income to ASA Championships of 11.2%, increased door and raffle entries of 23.9% and the addition of an additional line item representing commercial support of our championships which accounted for 9.2% of total championship income. In the coming year there are some calendar and programme changes which may affect our meet revenues (by unknown amounts, wither positive or negative) but which have been made to improve the environment which we are providing for our athletes. He stressed the importance of ensuring that there was a coherency to the programmes which we offer and that this has been a big part of the progress made by the CSG this year.

Our big challenge is to actually expand the base of competitive swimmers and to add product 'offerings' which allow for further expansion of the revenue base. The EO emphasised that there is not a single 'magic bullet' to create a different commercial picture but discussed initiatives such as those being offered by the Auckland Swimming League. While no results from the ASL show in the current years accounts he noted that the impact would begin to be seen in the 2010/11 accounts. He expressed thanks to friends of swimming who have made the establishment of the swimming league possible without putting at risk the associations' resource and funds. The first season had largely covered establishment costs and progressively now we will see small returns being made to the ASA which will ultimately fulfil the strategic objective of establishing a sustainable additional revenue stream. While difficult to predict exact amounts the experience of the first season of the ASL Junior and Senior programs leaves him confident that, all other factors being equal we will see significant increases in competitive membership resulting and improved profitability which will likely result in the associations current years accounting loss being replaced by a break even or even possible small accounting profit for the 2010/11 year.

Various questions surrounding the associations' current and likely financial performance were put to the EO by members and in turn answered by the EO.

10. GENERAL BUSINESS

Under notice given to the Associations Executive Officer prior to 17th June 2010, Laser Mt Eden wished to raise two items of General Business.

10.1. Leave to Consider a Constitutional Change

Laser Mt Eden seeks leave of the meeting to consider and vote on a minor change to the Constitution as it relates to access to Auckland Championship events.

Proposed C. Rouse, second Paul Kent.

Carried 9:3

10.2 Changes to Rule 14.02.01 and 14.02.02 as detailed below:

14. COMPETITIONS

14.01 Association Championships

14.01.1



The Board may conduct annually such Association Championships as it may determine. The Championships shall be carried out in accordance with the Regulations made under these Rules.

14.01.2

In lieu of conducting the Championships itself the Board may delegate the right to conduct such Championships to a Club or Clubs. The Board may grant any application by a Club or Clubs to conduct a Championship event or events on such terms as it shall in its absolute discretion deem fit.

The Board reserves full power over Association Championship events whether conducted by the Association or a Club.

14.02 Visiting Competitors

14.02.1

Competition in the Auckland Age Group Championships shall be open to overseas and other swimmers by invitation, and also by visiting swimmers from other Associations or Centres. Any such swimmers who win an event shall not be eligible to hold an Auckland title, nor to receive the medal.

Propose rewording (red remove blue add in)

"Competition in the Auckland Age Group Championships shall be open to overseas and visiting swimmers by Invitation **only**. **and also by visiting swimmers from other Associations or Centres**.

"**ASA Board maintains the right to determine the limits that are to apply to swimmer invitations**"

With the prior approval of the Association a visitors medal may be presented. Where heats are held no more than two visitors may contest the final provided that the number of local swimmers is sufficient to fill the remaining lanes in the final.

The title and associate medal/trophy shall be awarded to the first Auckland swimmer to finish.

14.02.2

Competition in the Auckland Open Championships shall be open to local and visiting swimmers **as prescribed in 14.02.1**. Any swimmer who wins an event shall be eligible to hold the title and claim the medal. The Trophy shall be awarded to the first Auckland Swimmer to finish.

Proposed by C. Rouse, Second P. Kent

Carried 11:3

11. Annual General Meeting 2010

- 11.1. Thursday 23rd June, 2011 has been agreed and set for the next Annual General Meeting.



12. The meeting was adjourned at 9.00 pm. until Thursday 23rd June 2011.

Signed as a true and correct record of the meeting

Date: