



MINUTES

of the 103rd Annual General Meeting of the Auckland Swimming Association
held on Thursday 24th June, 2010
at Sports House, Harbour Sport, Stadium Drive, Albany

1. WELCOME

- 1.1. The Chair of Auckland Swimming, Mr Andy Brown welcomed all members of Swimming Auckland including Life Members and Delegates to its 103rd Annual General Meeting. The Chair noted and recognised the presence of the president of Auckland Swimming Mr Andy Harper who has requested that he conduct this meeting.

2. ROLL CALL

The Chair noted that the roll call of delegates and members should be recorded as per the written record which had been collected on entry. The roll call is as follows:

2.1. Delegates:

Sandra Burrow, Ian Burrow (Central); Brian Spencer, Willem Coetzee (Coast); Sam Caradus (Kings); Craig Rouse, Jim Swanson (Mt Eden); Ian Turner, Sandy Adams, Toni Bayliffe (North Shore); Jon Vao, Mike Knowles (Onehunga); Margaret Cuthers, Cathy Tahu (Mt Roskill); Viti Flanagan (RNZAF), Brian Tong, Tim Benson (United); Sue Hobson, John Hobson (Waitakere); Gwen Ryan, Jill Vernon, Karen Woodgate (Waterhole); Claudia Hill, Gilbert Jack (West Auckland Aquatics)

2.2. General Attendance:

Andy Harper (President); Andy Brown (Chairman – Board Member); Teresa Stanley (Board Member); Suzanne Speer (Board Member); Julie-Ann Mold (Board Member); Dominic Toomey (Board Member); Rossanna Palmer, Alison Fitch (Registrar); Jo Draisey, Alan Draisey, David Jack, David Mair, Paul Kent (Mt Roskill), Natasha Prendergast (RNZAF), Ed Adams, O'Hara Family, Wendy Jack, Sandy Wright, Dan Feisst, Gutteridge family (Karen, Steve, Eve & Jack), Cameron Gibson, Mata Vaotu'ua, Keith Brodie, Fraser Brodie, Shaquile Vaotu'ua, Ingrid Brodie.

2.3. Apologies:

Wally Martin (Life Member), Norma Williams (Life Member), Julie Fonua (United), Ken McEwan (Board), John Mace (Life Member), Robin Baddock (Kowhai), Max Walker (Mt Wellington), Jo Davison, Jan Fulton (both Life Membership and Awards Committee), Vicki Hooper (Kings).

2.4. Proxies:

Sam Caradus (Kings) recorded a written proxy on behalf of Vicki Hooper, also of Kings who was unable to attend.

3. PREVIOUS MINUTES

- 3.1. The minutes of the Previous AGM held 23rd July 2009 were reviewed. Craig Rouse of Laser Mt Eden requested that the chair allow the Associations EO to report on progress following the general business raised at the last AGM on the subject of the



SNZ Data-base. The Chair granted leave for the EO to report in which the meeting was notified that following the business of the previous AGM the members concerns about the additional workload being required of its members to maintain a parallel data-base for SNZ were raised during the Regional Forum at the SNZ AGM in September 2009. The matter had been the subject of further ongoing and significant dialogue between the Regions and SNZ with now some recognition from SNZ that the current state of affairs with the ZEUS Data-base is unsatisfactory. SNZ has raised alternative proposals which are now the subject of submissions from the Regions of SNZ. Over time there will be more to report, but at present that is the situation.

Moved by Craig Rouse that the minutes of the 102nd Annual General Meeting be approved as a true and correct reflection of the meeting.

Seconded Brian Tong

Carried

4. DELEGATES TO SWIMMING AUCKLAND FOR THE ENSUING YEAR

(Notified to date)

Central City	Sandra Burrow, Ian Burrow
Coast	Willem Coetzee, Brian Spencer
Devonport	-
Helensville	
Kelston Aquatics	-
Kings	Sam Caradus, Vicki Hooper
Kowhai	
Mt Eden	Jim Swanson, Craig Rouse
Mt Wellington	
NorthShore	Ian Turner, Toni Bayliffe, Sandy Adams
Onehunga	Mike Knowles, John Vao
Parnell	-
Roskill	Margaret Cuthers, Cathy Tahu
RNZAF	Viti Flanagan
Waitakere City	Sue Hobson, John Hobson
Waterhole	Gwen Ryan, Jill Vernon, Karen Woodgate
West Akld Aquatics	Claudia Hill, Gilbert Jack

5. CONSIDERATION OF THE ASSOCIATION'S ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 APRIL 2009

- 5.1.** Julie-Ann Mold, Board Member, spoke with regard to the audited financial statements presented to the members. Julie-Ann advised that Swimming Auckland had experienced an operating profit before non-cash adjustments in the region of \$18,000. When annual non-cash adjustments of Depreciation and other various year end accruals are accounted for the end of year reported loss is \$31,620 which represents a significant improvement in position over previous years. Through the year there was no need to call upon association reserves And today the Association stands in a more comfortable position than it has for some time.



Moved by Julie-Ann Mold that the 2010 financial accounts be accepted.

Seconded Willem Coetzee

Carried

6. CHAIRMAN'S REPORT - Andy Brown

6.1. The Chair, Mr Andy Brown reported briefly on the key issues which were raised in his written report as contained in the Associations Annual Report.

Carried

7. ELECTION OF OFFICERS

7.1 A question was raised by Gwen Ryan (ASA Board, Waterhole Delegate as to whether there were sufficient delegates in attendance to constitute a quorum. The quorum requirements as noted in R 9.02.4 are that 50% of those delegates whose names have been notified in writing to the associations Executive Officer prior to the commencement of the meeting. That number (notified delegates) is 25. A quorum is therefore 13. The roll call recorded 24 delegates in attendance withbo1 apology but sending a proxy. A quorum was therefore established.

	Office	Nominee	
7.1.	President:	David Jack	Andy Harper/Gwen Ryan Elected

ASA Board: Following the retirement of Ken McEwan from the Board nominations were received from Cameron Gibson (United) and Teresa Stanley (NSS). Cameron Gibson was proposed by Jon Winter, seconded by Suzanne Speer. Teresa Stanley was proposed by Ian Turner, seconded by Toni Bayliffe. Both addressed the meeting before a vote was taken. ASA Board members were appointed as returning officers. The vote carried 11/9 in favour of Teresa Stanley. The Chair instructed that ballot papers be destroyed.

Registrar	Alison Fitch	Willem Coetzee/Brian Spencer Elected
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Competitive Swim Group

Elected Positions: Election of two members, CSG Committee

Mihai Mandache Jeff Windress/Eperthea Coetzee

GlennHamblyn Craig Rouse/Jim Swanson

Elected

The meeting was notified that the appointed coaches representatives are Gwen Ryan, Paul Kent, Scott Talbot. The Swimmers representative is Helen Norfolk.

Events Management Group

Elected Positions:

Jo Draisey Mike Knowles/Willem Coetzee

Mike Knowles Vanda Kocks/Willem Coetzee

Tony Cooper Gwen Ryan/karen Woodgate



Toni Bayliffe	David Jack/Sandy Adams
Viti Flanagan	Amanda Harvey/Natasha Prendergast

Elected

Technical Group

Elected Positions:

Craig Rouse	Jim Swanson/Michelle Follows
Alan Draisey	Claudia Hill/Gilbert Jack
Jill Vernon	Gwen Ryan/Karen Woodgate
Eperthea Coetzee	Jeff Windress/Willem Coetzee
Kristina Quintal	Craig Rouse/Jim Swanson

Elected

Technology Group

Elected Positions:

Tim Draisey	Claudia Hill/Gilbert Jack
Jo Draisey	Claudia Hill/Gilbert Jack
Cameron Blackburn	Gwen Ryan/Karen Woodgate
Matt Foy	Mike Knowles/Jo Draisey

Elected

Awards Committee

Two Positions are vacant, one by retirement rotation of Andy Harper, the other vacated in 2010 which is to be for a term expiring 2013. Nominations were made of Andy Harper for the position which he vacates this year for retirement in 2014 and for David Jack to fill the vacant position scheduled for retirement in 2013. Discussion was raised concerning the provision of R 10.01.1 and its footnote under the term 'Explanation' and the eligibility of these candidates given that both are SNZ Service Award holders. This would mean that the composition of the committee is established with one ASA Life Member (Sandra Burrow) plus three SNZ Service Award Holders and One ASA Honours Award holder. The advice of Dominic Toomey, ASA Board was that this provision was at best inconclusive and more likely ambiguous as it related to composition. Retiring President Andy Harper expressed the view that this provision anticipated that office holders may be elevated to higher office, but that they were still Auckland Service Award Holders, effectively, once an ASA Service Award Holder, always and ASA Service Award holder. As the meetings position was inconclusive on the subject and as no further nominations were received these two nominations were carried.

Andy Harper	Sandra Burrow/David Jack	(retires by rotation 2014)
David Jack	Andy Harper/Dominic Toomey	(retires by rotation 2013)

Elected

7.2. The above nominations were all carried unopposed

8. CONSIDERATION OF LIFE MEMBERSHIP AND AWARDS COMMITTEE REPORT

Presented by Andy Harper (Chair)

- 8.1. Andy congratulated the Chairman and the Board on their achievements during the year. Andy then presented for the meetings consideration the recommendations of the Life Members and Awards Committee as it relates to the allocation of Auckland Service, Auckland Honours and Auckland Membership Awards.
- 8.2. **Auckland Service Awards. It was proposed that the following become recipients of an Auckland Service Award:**
- 8.2.1. Suzanne Speer, United; Julie Fonua, United; Kristin Benson, United; Liz Davis, United.
- 8.2.2. Tonia Wheeler, ASA & Coast; Alison Fitch, ASA & NSS; Daniel Feisst, NSS.
- 8.2.3. Sarah Blackburn, Waterhole; Daniel Ryan, Waterhole; Philippa Bouzaid, ASA.
- 8.2.4. Claudia Hill, West Auckland; Beverley Lang, West Auckland; Simon Mayne, West Auckland.
- 8.2.5. Thomas Ansorg, NSS & SNZ; Gary Lane, Laser Mt Eden; Julie Bluck, Coast.
- 8.3. **Auckland Honours Awards. It was proposed that the following become recipients of the Auckland Honours Award.**
- 8.3.1. Ernie Foy, Onehunga; Judith Wright, Waterhole; Gwen Ryan, Waterhole; Jo Draisey, West Auckland.
- 8.4. Life Members of Auckland Swimming. It was proposed that the following be made Life Members of Auckland Swimming.
- 8.4.1. Ian Burrow, Central City Swimming; Shirley McKay, Waitakere Zone; Jim Goodwin, Roskill.
- 8.5. It is proposed that the recommendations of the Life Membership and Awards Committee as to the awarding of Auckland Service, Honours and Life Membership be adopted. Andy Harper/Sandra Burrow. Carried.

9. REMITS FOR CONSIDERATION:

9.1. Remit 1:

That a new rule, Rule 9.01.7 be adopted relating to the conduct of meetings.

“To be awarded to an Auckland affiliated club swimmer registering the best performance of the meet in the opinion of a panel consisting of three coaches (including one from outside the Auckland Swimming Association) and one Auckland Swimming Association Selector.”

Proposed by Teresa Stanley on behalf of the ASA Board, second by Dominic Toomey on the provision that the term ‘general’ receding ‘meeting’ is struck out.

Accepted

9.2. Remit 2:

That a new rule, Rule 3.05 relating to Child Protection be adopted.

Rule 12.30

Norma Williams' Family 2006 Centennial Trophy

To be awarded to the first member of an ASA Club in the final of the Men's Open 50m Freestyle event at the ASA summer Championships.

PRESENTATION BY EXECUTIVE OFFICER – Brian Palmer

- 9.3.** Brian Palmer thanked the members for their acceptance of him as the new EO for the ASA. Brian noted the work of the many volunteers who ensure that the ASA continues to function. He noted the ongoing need for new volunteers to step up to ensure that those who have served for lengthy periods of time can feel as though there is a succession strategy. He wished to particularly note the willingness of so many who had been prepared to stand for the ASA management committee's and spoke to some of the challenges which they will need to address. Particular tribute was paid to the outstanding and long standing service of Norma William's, most recently as Registrar from which she has retired at this AGM. The EO asked the Chairman if the biography and recognition of Norma's service, which he read could be included in the record of this 102nd AGM. The Chairman agreed. Further reference was made to the challenges of ensuring that the ASA became more commercial and looked closely at the way in which all aspects of its 'product presentation' were addressed. We need to ask ourselves hard questions about how we can spread the base of our sport and also how we can understand better why so many leave the sport at such a young age and how we can better ensure that their longevity is maintained. The EO also paid tribute to the athletes from Auckland who represent us so well – particular mention was made of Alannah Jury who had just completed her first World Championships swim with a highly credible 13th place in the 10 km Open Water swim at Ostia, Italy. He was confident that the AGM would also wish the balance of the NZ team who were comprised completely of Aucklanders well and we as the ASA were extremely proud of them and what they were accomplishing.

Norma's Accomplishments: Norma was a swimmer for 17 years with the North Shore Club, and in that time represented NZ at the 1950 British Empire Games and won the silver medal in the 4 x 110 yards Freestyle relay. Also a finalist in the 110 free as well.

After getting married in 1952 her husband Cliff started teaching swimming at the Onehunga pools when they first opened in 1956. Norma, then working in the office helped start the Onehunga swimming club.

Norma is a life member of 2 clubs ONE and NSS and is a life member of Auckland and NZ Ass,.

MBE in 1977 for her Service to Sport

National Selector for 27 years - President ASA 2 years

Registrar 26 years in two stages for 9 years 1965 – 1974 and then 1992 – this day 17 years

ASA Treasurer for about 6 years - Deputy chair ASA for a few years

Chairman of NZ diving authority for 2 1/2 years 1983 -85



Served as a delegate for Auckland at National AGMs

Attended several World champs and Commonwealth Games as a sports reporter for the Herald, after her retirement as a competitor. This was for 40 years.

Started and carried on publishing the ASA yearbook since 1963 – till taken over by the ASA Office.

Manager of NZ teams to Australia.

Has written 5 books 1 was a personal book 'Between the Lanes' and of the others 2 were histories of NZ Swimming 1990 and updated 2004. The Auckland Swimming Centennial book.

At the 1990 Commonwealth Games Norma was the Administration Officer for Swimming.

10. GENERAL BUSINESS

10.1. SNZ Database

Questions relating to the practical implementation of the SNZ database were asked and addressed by Craig Rouse. A short discussion ensued where it was observed that;

10.1.1. The SNZ Data base was not user friendly, was tedious and 'duplicative'.

10.1.2. That no reply has yet been received from SNZ on the subject of its (the databases) compatibility (or lack of) with Meet Manager.

10.1.3. Tonia Wheeler spoke to the issue of the practical organisation of transfers and reinforced that these will need to come via the ASA office.

10.1.4. Max Walker also identified the discrepancies between the year-end dates for SNZ and ASA as a future issue to be concerned about.

11. Annual General Meeting 2010

11.1. Thursday 24th June, 2010 has been agreed and set for the next Annual General Meeting.

12. The meeting finished at 8.15 pm.

Signed as a true and correct record of the meeting

Date: