

# MINUTES



of the 101st Annual General Meeting  
of the Auckland Swimming Association  
held on Thursday, 26th June, 2008  
at Sports House, Harbour Sport, Stadium Drive, Albany

## WELCOME

The Chair welcomed all members of Swimming Auckland including Life Members and Delegates to its 101st Annual General Meeting.

## ROLL CALL

**Life Members:** Sandra Burrow and John Mace

**Delegates:** Ian Burrow, Sandra Burrow, Bernadette McEwan (CCY); Willem Coetzee, Robyn Haydon (CSC); Julie Salt (LMTE); Liz Davis, Brian Tong (MET); Peter Sargent, Charlene Mann (MTW); Ian Turner (NSS); Mike Knowles, Andrea Davies, (ONE); Viti Flanagan (RNZAF); Andrew Birkill (WCS); Gwen Ryan, Jill Vernon (WHL); David Jack, Donna Bouzaid, (WAQ)

### General Attendance:

Andy Harper (President); John Mace (Life Member); Suzanne Speer (MET); Mark Saunders (Chair); Matthew Saunders (Board Member); Teresa Stanley (Board Member); Max Walker (MTW); Andy Brown, Julie-Ann Mold (NSS); Dominic Toomey (WAQ); Vanda Kocks (ONE)

## APOLOGIES:

Norma Williams, Beryl Shaw, Wally Martin, John West, Ken McEwan, Jo Draisey, Simon Mayne **Moved** by Mark Saunders that apologies be accepted.

**Seconded** Willem Coetzee

**Carried**

## PREVIOUS MINUTES:

No matters arising from previous Minutes.

**Moved** by Mark Saunders that the 100th Annual General Meeting be approved as a true and correct reflection of the meeting.

**Seconded** Max Walker

**Carried**

## DELEGATES TO SWIMMING AUCKLAND FOR THE ENSUING YEAR

### (Notified to date)

Central City	Ian Burrow; Bernadette McEwan
Coast	Willem Coetzee, Robyn Haddon
Devonport	-
Helensville	-
Kelston Aquatics	-
Kowhai	-
Metro	Liz Davis, Brian Tong
Mt Eden	Julie Salt
Mt Wellington	Peter Sargent, Charlene Mann
NorthShore	Ian Turner
Onehunga	Mike Knowles, Andrea Davies
Parnell	RNZAF Base -
Roskill	-
RNZAF	Viti Flanagan
Total Aquatics	
Waitakere City	Andrew Birkill
Waitemata	-
Waterhole	Gwen Ryan, Jill Vernon, Katrina Berntsen
West Akld Aquatics	David Jack, Donna Bouzaid, Brian Loomans

## **CONSIDERATION OF THE ASSOCIATION'S ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 APRIL 2007**

Matthew Saunders, Board Member, spoke with regard to the financial statements presented to the members. Matthew advised that Swimming Auckland had incurred a \$76,000 loss during year which was attributed to a decline in funding grants and the depreciation of the new digital LED Screen. The nett cash loss was \$30,000.00.

**Moved** by Mark Saunders that the 2008 financial accounts be accepted.

**Seconded** Teresa Stanley

**Carried**

### **ADDRESS BY CHAIR - MARK SAUNDERS**

"I assume my report is taken as being read"

Mark thanked the staff for all the work they do and all volunteers and other members from clubs that offer their support to Swimming Auckland. Mark re-iterate that Swimming Auckland would not function the way it does without their support.

The Board – Mark expressed his thanks to the 2007 board members and briefly spoke about the responsibility that each board member had during the year such as attending Council meetings and hearings, promoting the need for more water space for our members, advising on financial and legal issues and assisting in advising Philippa with the operational side of the business.

The board during the year revised its Strategic Plan to take us through to 2012. Mark highlighted the need to develop swimming as a whole, not just competitive. SNZ has five key pillars and Swimming Auckland has aligned their Strategic Plan to this, although we have 6 areas within the Strategic Plan.

Our Business Plan for this year is to develop an ongoing revenue source from the LED screen. Available to all clubs who run the interclub meets to assist in securing sponsorships. Supporting Clubs with administration templates was a priority and these are now available. With the feedback received, Swimming Auckland is still noted for running first class meets.

The senior officials are consistently training and helping members in moving up the official pathway and it is good to see new teams coming forward to run sessions in the AOD room.

This year, two board members are standing down along with one independent board member.

**Moved** by Mark Saunders that his report be accepted.

**Seconded** Bernadette McEwan

**Carried**

### **ELECTION OF OFFICERS**

<b>Office</b>	<b>Nominee</b>		
<b>President:</b>	Andy Harper	Board/Philippa Bouzaid	Elected

**Voting:** Nominations received for Board positions were more than the required number therefore voting by delegates took place. The system used was that a delegate from each club present wrote their club and allocated number of votes on the top of the voting paper. Each delegate was then asked to write down their preferred five (5) nominees from the list of nominees.

**Moved** by Mark Saunders that Life Members John Mace and Sandra Burrow were elected to count votes.

**Seconded** David Jack

**Carried**

**Voting then took place and the following were elected for a term of three (3) years**

<b>Board Member</b>	Suzanne Speer	Kristin Benson/Brian Tong	Elected
	Gwen Ryan	Ken Mincham/Kym Mincham	Elected
	Willem Coetzee	Karen Pickford/Robyn Haddon	Elected
	Dominic Toomey	David Jack/Donna Bouzaid	Elected
	Andy Brown	Ian Turner/Toni Bayliffe	Elected

**Moved** by Mark Saunders that ballots be destroyed.  
**Seconded** Gwen Ryan

**Carried**

<b>Registrar</b>	Norma Williams	Sandra Burrow/Gwen Ryan	Elected
	<b>The above nominations were all carried unopposed</b>		

### **Competitive Swim Group**

Coaches Appointed	Gwen Ryan and Sandra Burrow	to CS Group
Competitive Swim Group to appoint 3 members		All Elected

### **Events Management Group**

Moved A Davies/V Kocks	the election of Mike Knowles	to EM Group
Move G Ryan/Jill Vernon	the election of Rhys Simpson	to EM Group

### **Technical Group**

Moved G Ryan/K Mincham	the election of J Vernon	to Tech Group
		Elected

### **Technology Group**

Moved G Ryan/K Mincham	the election of C Blackburn	to T/ology Group
		Elected

### **Awards Committee**

No nominates forthcoming.

## **CONSIDERATION OF LIFE MEMBERSHIP AND AWARDS COMMITTEE REPORT**

Presented by Andy Harper (Chair)

Awards Committee met and duly considered the nominations forwarded to them. Andy requested clubs to put names forwarded to the Awards Committee during the year. It was up to the clubs to nominate their members accordingly.

Andy congratulated the board on their achievements during the year. The fact that we received more nominations than positions available shows a healthy sign for Swimming Auckland.

## **PRESENTATION BY EXECUTIVE OFFICER – PHILIPPA BOUZAID**

A power point presentation was presented to the members which highlighted the achievements during the year, including the purchase of the digital LED Screen and the Gold Medal success of Moss Burmester at the Fina World Short Course Championships. Philippa spoke to the members with respect to the funding received during the year and that a priority during the course of the next few months was to source revenue via the LED Screen. The newly developed Club Structure templates and the final booklet in the "volunteers" series of pathways for members. Finishing off with "where to" from here during the course of the 2008 – 2009 year and expressing thanks for our funders and sponsors.

## **GENERAL BUSINESS**

### **1. Club Zone Forums**

This was discussed and it was agreed by clubs that they would appreciate the board once again meeting with them. This was noted and Philippa will, in conjunction with the board, set days and times for these forums to run.

### **2. SNZ Database**

There seems to be a few issues around this. Mark explained that as SNZ is an incorporated society and we are all members of SNZ, we are legally bound to have a database. Clubs/regions need to supply details of their members to SNZ for uploading to the database. Mark did advise the members that SNZ nor any member of SNZ can forward on any information without prior agreement from the member. Philippa advised that she had received the new SNZ Registration forms and these will be forwarded to clubs on Friday. Mark requested the clubs to forward all officials and non-competitive swimmers information to SNZ as the numbers of members from the regions on the database determines the votes at SNZ's Annual General Meeting.

Brian Tong – "how often do we forward names". As clubs get new members, the SNZ Registration form is to be completed and forwarded to SNZ. Clubs can forward their Team Manager file to SNZ who will download all information into the database.

### **3. ASA Championship Group:**

The two points that the board were trying to ascertain was:

1. Is this the best procedure for the running of the championship events; and
2. Should all clubs (no matter what size) have a representation on the Group.

There was good discussion around the two points such as:

- Majority of clubs wanted to have the status quo
- Mike Knowles - The system worked well.
- How does one overcome the smaller clubs not turning up.
- Clubs volunteering to attend
- Contact number of club liaison person required
- Clubs can't find members to help.
- Should officials be required from clubs proportionate to the number of swimmers attending.
- Should stay with status
- Donna Bouzaid - small clubs that have no swimmers attending should not be made to fill gaps.
- Nominate clubs to man a lane and then clubs are responsible for their people turning up.

Philippa to review the above points and discuss with ASA Champs Group then report back to clubs. Philippa advised the members that changes may be appropriate and trialled during the year. Clubs to keep up the good support.

### **4. Annual General Meeting 2009**

Thursday 18 June, 2009 has been agreed and set for the Annual General Meeting.

## **THANK YOU:**

Teresa Stanley (board member) stood and thanked Matthew Saunders and Phil Pickford who have reached their term as board members and are standing down. Teresa then expressed that special thanks need to be made to Mark Saunders who has been chairperson for four years and over that period of time, Swimming Auckland has excelled as a region.

John Mace, Director of the NZ Swimming Trust then spoke to the members with regard to the Trust. John advised that over the last 3 years the trustees have deemed that the applicants will be from competitors. Diving and Synchronised Swimming have stayed within the trust and history shows that swimmers usually get the most benefit from the Trust. The Trust granted funds to applicants who receives less than \$10,000 from any source. Applications are received from all over NZ and the Trust was able to support 21 out of 35 applicants during 2007/08 with total funds being paid of \$19,500. Swimmers from the Auckland region got over 60% of the funds given out. Swimming Auckland has long supported the Trust but John did mention that the Trust was disappointed that independent clubs have dropped by the wayside and asked that the individual clubs come back as members of the Trust and support it. An amount of \$250,000.00 is in the Investment Fund of which grants are made during the year from the interest received. The Trust's AGM will be held at the SNZ AGM and John invited individuals to stand as Trustees.

John thanked Swimming Auckland as a region for their ongoing support.

The meeting finished at 9.10pm.

Signed as a true and correct record of the meeting

Date: